SOCIAL SECURITY CHECKLIST



Get Started	MANAGEMENT GROOF
☐ Gather your important documents.	
☐ Social Security card☐ Marriage Certificate	
☐ Divorce Decree (if applicable)	
☐ Contact the Social Security Administra	tion (SSA)
☐ Call them at 1-800-772-1213.	
☐ Find your local Social Security office	
·	ess, phone number, and office hours for your local office.
, -	eligible for on your own record and on your spouse's
(or ex-spouse's) record.	
At Least 16 Weeks Prior to Filing	
☐ Create your personal my Social Securit	y account
With your free, personal my Social Security account	•
Personalized estimates of future benefits benefits benefits.	pased on your real earnings.
See your latest statement.	
Review your earnings history.	
☐ Request a replacement Social Security Car	d.
☐ Check the status of an application.	
☐ Become as knowledgeable as possible	
☐ Benefits Planner: Income Taxes And Your S	•
	federal income taxes on your Social Security benefits n about whether or not you will have other sources of
income.	in about whether or not you will have other sources of
☐ What You Need to Know When You Get Re	tirement or Survivors Benefits
	n you receive retirement or survivors benefits.
☐ Timing can determine whether you ge	t full or reduced benefits.
You should know and understand your option	
☐ SSA Calculator: Early or Late Retirement?	
	be aware that retirement benefits depend on age at retirement.
☐ AARP Calculator: When will you claim you	·
	pest age for you to claim your Social Security benefits.
SSA: Retirement Estimator	ocurity cornings record
Gives estimates based on your actual Social S	ecurity earnings record.
At Least 14 Weeks Prior to Filing	ls, whether it means learning new skills to stay
employed longer, saving more money for	
At Least 12 Weeks Prior to Filing	ethement of possibly downstring.
	ct the Social Security Administration 12 weeks
· · · · · · · · · · · · · · · · · · ·	a.gov or you can find local Social Security office here.

1807 West Evans Street, Suite A | Florence, SC 29501

Telephone: 843.292.9997 Fax: 843.292.9969

Email: armstrongwealth@lpl.com

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